

## STUDENT SELECTION CRITERIA

The Admission Coordinator assures the applicant meets application requirements. Members of the Selections Committee determine the selection of students for the Radiography Program. The Program selects the best qualified students based on college GPA, a personal interview, and written submissions by the applicant.

Responsibility: Program Director; Selections Committee; Applicant

Standard: Human Resources

JRCERT 2021 Radiography Standard(s): 1.3

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The applicant to the Program must submit an application form by the first business day of February of the year they wish to enter. Each applicant must also submit official high school transcripts, official college transcripts, a completed observation form, and references to complete the application process.

The applicant must ensure all submissions necessary for application are postmarked no later than February 20th.

The Admission Coordinator will review each applicant's application before the submission date and advise them of any deficiencies in meeting application requirements.

The Program will offer an interview to applicants pending resolution of any deficiencies by February 20th. Applicants must demonstrate completion of, or a plan to complete, courses identified as the prerequisites for the Program before being scheduled for an interview.

The Program requires students in the Program to be academically proficient to graduate from the Program. Applicants with an overall college grade point average (GPA) of 2.5 or greater will be offered an interview, provided that the applicant has demonstrated that the pre-requisite courses will be completed before the beginning of the Program in August.

The Program will use the following three categories in the selection of students:

**Interviews** –Members of the interview committee will complete the interview summary form. The form used will identify a five-point system for each item, with five being the best rating. The members of the interview committee will also complete a ranking of all interviewed applicants.

**Written Communication Skills:** The applicant will be required to complete a written interview question during the interview process. This essay will be used to evaluate the applicant. Members of the Selections Committee (Writing Section) will evaluate the writing skills of each applicant. The Program will not reveal the applicant's name to the committee who evaluates the written submissions. The total score will be based on one-third on grammar and spelling, one-third on content, and one-third on critical thinking.

**College GPA:** GPA will be figured from all college courses completed prior to the interview date.

**References:** The applicant must provide the references' email addresses at the time of submitting the application. The link to the reference form will be sent to the exact email address submitted on the application form. Reference forms must be completed by February 20th.

The Admissions Coordinator will compile the numerical components for the references of each applicant. The form used will identify a five-point system for each item, with five being the best rating. If the reviewer of the reference identifies an area of concern during the review of the reference, the reviewer will communicate the concern to the interviewers for further investigation of the issue.

The GPA and the Written Assessment each have a 33% weight and the Interview will have a 34% weight in the selection of the applicants. The data for each applicant from each of these three categories will be compiled by adding, averaging, and ranking the selection criteria for each applicant. Applicants will be selected from this ranking.

The Program will offer a position to the top applicants by rank order. In case of a tie, the Selection committee will use the following criteria to break it: references, comments from references, or re-interviewing applicants with the same score.

The Program will notify each applicant of their status regarding acceptance into the Program.

The Conditional Student is defined as an applicant provisionally accepted into the Program and must complete prerequisite courses, background checks, pre-enrollment drug screening or any other requirements for admission into the Program.

An applicant identified as an alternate will be notified of his or her status. The Program will contact an alternate regarding admission into the Program if a selected candidate does not enter the Program. After July 15<sup>th</sup>, the Program will no longer contact an alternate for the filling of any openings.

The Program can select a maximum of seven students each year. The Educational

Advisory Committee will be responsible for determining the actual number of students accepted into the Program each year. The Educational Advisory Committee will take into account the available number of staff technologists in clinical educational settings during daytime hours excluding radiation oncology, nuclear medicine, ultrasound, MRI or at a management/supervisory level when determining the number of positions available.

Not all available positions may necessarily be filled.

The conditional student must complete all prerequisite classes with a grade of C or higher before the first day of classes in the Program and demonstrate successful completion by submission of an official transcript.

Applicants accepted into the Program who decide not to enroll in the Program are sent an evaluation form. The form will be used to identify issues that may compromise an applicant accepting a spot in the Program. The results of these evaluation forms will be reviewed by the Educational Advisory Committee.

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Signature  
Stephanie Cannon, MSRS, RT(R)(ARRT)  
Program Director

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Signature  
Joshua Lively, MHA, BSRT(R), RT (R)(VI)(ARRT)  
Director of Imaging Services

Reviewed: 12/30/99, 3/28/00, 12/01/11, 3/22/12, 2/28/2014, 2/6/15, 1/20/17, 1/26/18, 4/28/2020, 9/30/21  
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