

DEPARTMENT MEETINGS/EDUCATION PROGRAMS

The Sponsoring Institution's Imaging Services Department schedules informational/educational meetings on a routine basis.

Responsibility: Students, Program Director, Director of Imaging Services
Standard: Administration

Students should attend meetings that are identified by an Imaging Services supervisor or Program faculty as mandatory. A student unable to attend a mandatory meeting shall communicate to a supervisor or Program faculty the reason for missing the meeting.

Students are expected to routinely attend department meetings unless the day of the meeting is a scheduled time off for the student or the student is in attendance at an off-campus clinical educational setting.

Notification of a department meeting is made via email to the students and will include the date, place and time of the meeting.

Students who are employees (i.e. Temporary Medical Radiographer) may clock in as an employee for pay. If this occurs, students must clock out as a student.

Signature
Stephanie Cannon, MSRS, RT(R)(ARRT)
Program Director

Signature
Joshua Lively, MHA, BSRT(R), RT (R)(VI)(ARRT)
Director of Imaging Services

Reference: Imaging Services Policy 722.1.45

Reviewed: 2/3/98, 12/6/00, 7/31/01, 3/26/03, 1/12/05, 7/05/07, 9/24/09, 6/9/11, 3/29/12, 2/21/13, 1/29/16, 1/13/17, 1/12/18, 1/17/19, 4/2/20, 9/21/21
Revised: 1/12/05, 6/18/10, 6/9/11, 3/29/12, 2/7/14, 1/23/15