

## DEPARTMENT MEETINGS

The Sponsoring Institution's Imaging Services Department schedules routine informational/educational meetings.

Responsibility: Students, Program Director, Director of Imaging Services

Standard: Administration

JRCERT 2021 Radiography Standard(s): None

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Students should attend meetings that are identified by an Imaging Services supervisor or Program faculty as mandatory. A student unable to attend a mandatory meeting shall communicate to a supervisor or Program faculty the reason for missing the meeting.

Students are expected to routinely attend department meetings unless the day of the meeting is a scheduled time off for the student or the student is scheduled for clinical education at an off- campus clinical education setting.

Notification of a department meeting is made via email to the students and will include the date, place and time of the meeting.

Students who are employees (i.e. Temporary Medical Radiographer) may clock in as an employee for pay. If this occurs, students must clock out as a student.

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Signature  
Stephanie Cannon, MSRS, RT(R)(ARRT)  
Program Director

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Signature  
Joshua Lively, MHA, BSRT(R), RT (R)(VI)(ARRT)  
Director of Imaging Services

Reference: Imaging Services Policy 722.1.45

Reviewed: 2/3/98, 12/6/00, 7/31/01, 3/26/03, 1/12/05, 7/05/07, 9/24/09, 6/9/11, 3/29/12, 2/21/13, 1/29/16, 1/13/17, 1/12/18, 1/17/19, 4/2/20, 9/21/21, 2/10/22, 3/31/23, 2/15/24, 4/30/2025  
Revised: 1/12/05, 6/18/10, 6/9/11, 3/29/12, 2/7/14, 1/23/15